

Consolidated Action and Recommendation Tracker – Health Overview and Scrutiny Committee 24 November 2022.

Action	Item	Action	Lead	Progress update
1	Minutes of 23 September	Health partners to be invited to the next OCC scrutiny training	Helen Mitchell OCC	To be actioned in the new municipal year for 23/24. In progress <i>Update – OCC scrutiny are working up a training proposal with CfGS.</i>
28 November Meeting				
2	COVID	Jo Cogswell to report to the next meeting on the allocation of Winter Access Funds.	Jo Cogswell, Oxfordshire CCG	A comprehensive item will be considered at the Committee's meeting on 10 May 2022. <i>Update – Committee on 10 May agreed this was not completed via the Primary Care paper shared with Committee. Would be completed subject to further information offered via a workshop with ICB colleagues.</i> Completed - The Primary Care Workshop took place on 17 October 2022 and findings and topics discussed are to be covered at the 24 November 2022 HOSC Meeting. It is understood the Winter Access funds aren't available for the forthcoming winter.

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3	COVID	Recommended that HOSC planning (at their virtual meeting) will develop a template for reporting to HOSC, which will include a section on what contribution is being made to COVID recovery.	Eddie Scott OCC	<p><i>Update – template is being drawn together as a result of examples being shared from the SE Scrutiny Officers network. This has subsequently been discussed at the SE Health Scrutiny Officers' network.</i></p> <p>Completed - A COVID-19 recovery question is to be included in the commission of future reports where appropriate. Where necessary a covering report by the Health Scrutiny Officer will provide a recommendation, background and context to reports provided by NHS Partners.</p>
4	Cllr Barrow's infection control report	OCC carries out a regular review of current infection control procedures in care homes and the support provided.	Karen Fuller, OCC	<p>This is built into our routine procedures in relation to infection control and monitoring outbreaks. OCC works in partnership with Oxford Health care home support service, CQC and UKHSA.</p> <p>Completed</p> <p><i>Feedback from Cllrs Barrow, Poskitt and Barbara Shaw following a visit on 25 July, was given to the 22 September 2022 HOSC Meeting</i></p>
	10 March Meeting			

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5	Access and Waiting Times	Information is supplied on the new elective care access offer across the BOB footprint (the provider collaborative)	Sara Randall, OUH	BOB ICS Elective Recovery plan & provider collaborative would need to be presented by BOB ICS colleagues - In progress <i>Update – Sarah Adair (BOB ICB) to advise a suitable person to brief the Covid-19 Elective Recovery Backlog group in respect of this.</i>
6	Access and Waiting Times	That Members meet separately with James Scott to explore workforce challenges across Oxfordshire/the NHS	James Scott, BOB ICS	<i>Eddie and OCC BOB HOSC Members to ask for the item to be placed on the BOB HOSC Work Programme.</i> In progress <i>Update – To be considered as part of future discussions amongst the BOB HOSC</i>
7	Chairs Update	That Members of the Committee come forward in which to develop a glossary of NHS acronyms.	Eddie Scott/ Cllr Nigel Champken-Woods	<i>Cllr Champken – Woods came forward at the last meeting to start an early draft. It was identified that Wokingham’s HOSC glossary as a good model to follow.</i> In progress <i>This is currently being collated with Cllr Champken-Woods and will be appended at the back of HOSC agendas once finished.</i>
10 May Meeting				
8	Primary Care	That the Committee takes up the offer from Primary Care colleagues to have a primary care workshop to be delivered at a mutually agreeable date.	Eddie Scott / Julie Dandridge/ Jo Cogswell	Completed - The Primary Care Workshop took place on 17 October 2022 and findings and topics discussed are to be covered at the 24 November 2022 HOSC Meeting

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9	Primary Care	That colleagues provide additional trend data in respect of GP satisfaction so to compare pre-covid satisfaction with the information supplied at the meeting.	Jo Cogswell / Julie Dandridge	Completed and sent to HOSC Members. Once the recent patient survey is published trend data will be available here: GP Patient Survey - Analysis Tool (gp-patient.co.uk)
10	BOB ICB Engagement	That the Committee respond to the strategy to meet the earliest available deadline (18 May) and invite Chair to next meeting	Eddie Scott	In Progress – <i>Update – The attendance of the ICB Chair for 14 July meeting was not possible owing to a prior and unavoidable commitment. The ICB wishes to meet with all HOSC chairs and meetings dates are soon to be canvassed. The Health Scrutiny Officer is to discuss the framework with the ICB Head of Communications & Engagement</i>
	14 July Meeting			
11	Integrated Improvement Programme	That clarification is sought on the position of Thame within the Oxfordshire Integrated Improvement as a result of overlapping geographies of service provision with Buckinghamshire.	Eddie Scott / Helen Shute	<i>In progress – The Health Scrutiny Officer is to chase for further clarification in respect of this.</i>
12	Integrated Improvement Programme	That commitment is provided to the Committee in respect of the previous undertakings associated with the former Community Services Strategy in respect of service delivery at Wantage General Hospital.	Eddie Scott / Cllr J Hanna	<i>A method for further engagement with the OX12 Community is to be discussed between the Health Scrutiny Officer, the Chair and the Integrated Improvement Programme Sub-Group.</i>
13	Integrated Improvement Programme	Establish a sub group on the Integrated Improvement Programme to provide NHS / OCC colleagues the opportunity to engage with HOSC outside of formal Committee meetings (as well as in addition to). It should cover all aspects of comms and engagement and any issues relating to services at Wantage.	Cllrs Hanna, Edosomwan, Barrow and Barbara Shaw	In progress – <i>UPDATE- The Integrated Improvement Programme met as a Member-only forum on 20 September 2022 and agreed to meet with a ICB representative in respect of the ICB's involvement in the IIP. The Group</i>

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			Eddie Scott	<p>also agreed that a group would engage with representatives at OH in respect of the maternity closures and maternity closures across Oxfordshire.</p> <p>Terms of Reference for the Group will be drawn up for engagement in respect of the consultation and delivery plan relating to the IIP.</p>
14	Integrated Care Board Update	Place the ICB Strategy on a future agenda for HOSC.	Eddie Scott	<p>In Progress-</p> <p>UPDATE- consideration be given to the Strategy being considered at a BOB HOSC Level.</p>
22 September Meeting				
15	Minutes from the Previous Meeting	Relating to Cllr David Turner’s question, clarification is sought since March 2020, how many people in Oxfordshire had been referred to Palliative Care, how many in total had received treatment; and how many of those had been treated in bed-based settings; and how many had been treated at home.	Eddie Scott/ Lily O’Connor	<p>Completed.</p> <p>An answer containing metrics was received and sent to all Committee Members for reference.</p>
16	Action and Recommendation Tracker	NHS England Health and Justice to fill out the Committee’s substantial change toolkit in relation to the SARC in Bicester; this is to then be reviewed by Members via email, with a view to meeting the Commissioner in person.	Lisa Briggs	<p>In Progress -</p> <p>The Substantial Change Toolkit form has been received and is being considered by Cllrs Champken-Woods, Hanna and Heywood.</p>
17	Responses to Committee Recommendations	A short briefing note is compiled by the Health Scrutiny officer in consultation with the Chair outlining the modules of the National Covid-19 inquiry to the Cabinet Member for Adult Social Care and the role of OCC.	Eddie Scott / Cllr Jane Hanna/ Ansaf Azhar	<p>In Progress –</p> <p>Liaisons are ongoing in respect of this piece of work.</p>
18	Chair’s Update and Committee Sub-Group Updates	Relating to the Integrated Improvement Programme; a meeting is set-up to discuss the future plans for	Eddie Scott/ Sam Foster	<p>In Progress-</p>

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		maternity in Oxfordshire including the closure of maternity units in Chipping Norton and Wantage.		A subset of HOSC Members are due to attend OUH's Maternity and Neonatal Services Stakeholder event on 18 November 2022.
19	Chair's Update and Committee Sub-Group Updates	Further information is sought by the IIP Sub-Group as to how the Integrated Improvement Programme fitted in with the ICB's overall vision.	Eddie Scott/ Dan Levison	In Progress- The Health Scrutiny Officer is to ask to write to the ICB Place Based Director to ask for his attendance at the next meeting of the sub group; to better understand the ICB Role's in the Integrated Improvement Programme, and clarity as to the leadership and timelines as to the Programme.
20	Chair's Update and Committee Sub-Group Updates	Following an initial meeting with the new provider, a HOSC member is appointed to Connect Health's service-user board	Richard Pell	In Progress- The provider is to get in contact when the board is set up.